



Calistoga Chamber  
of Commerce

### Board Meeting Action Summary

May 19, 2015 @ 12:00 PM  
Calistoga Spa Hot Springs

BOD Attendees: Sharon Carone, Aphrodite Caserta, Joel Creager, Leonard LaBranche, Mike Lennon, Carlene Moore, Nancy Putney-Abernathy, Stephen Patel, Michael Swanton

Absent: Brian Rios, Jon Seeger

BOD Members Elect Attendees: Debbie Greene, Daniel Kaiser, Shane Pavitt, Clive Richardson

Staff: Chris Canning

Guest(s):

Meeting Called to Order: 12:03 PM by M. Swanton

#### Consent Items:

- Action Summary May 19, 2015
  - Motioned: Lennon                      Seconded: Moore                      Passed: 9-0-0
- Financials May 2015
  - Motioned: Moore                      Seconded: Carone                      Passed: 9-0-0

#### Action Items:

- Accepted resignation of BOD member Rios (moving out of area).
  - Motioned: Moore                      Seconded: Labranche                      Passed: 9-0-0
- Discussed filling vacancy created by Rios with next highest vote receiver from most recent election (allowable within by-laws). BOD approved appointment of Shane Pavitt to replace Rios for remaining two years of current term.
  - Motioned: LaBranche                      Seconded: Moore                      Passed: 9-0-0
- Nominated candidates and elected new BOD officers. Vote was done as a slate after nominations process.
  - Chairperson- Mike Lennon                      Vice-Chairperson- Stephen Patel
  - Treasurer- Leonard LaBranche                      Past Chairperson- Mike Swanton (required in by-laws)
  - Secretary- Chris Canning (required in by-laws / non-voting member)
    - Motioned: Moore                      Seconded: Labranche                      Passed: 9-0-0
- Reviewed and approved Fiscal 2015-16 proposed operating budget
  - Motioned: Moore                      Seconded: Carone                      Passed: 9-0-0
- Reviewed, modified and approved 2015-16 BOD meeting calendar
  - Motioned: Moore                      Seconded: Creager                      Passed: 9-0-0
- Discussed potential "Harvest Table" trademark infringement with Harvest Table St. Helena (HTSH) restaurant. Calistoga Harvest Table a registered service mark of the Calistoga Chamber of Commerce
  - Canning given direction to seek legal consult for proceeding with indemnification from HTSH for trademark use and clearly establishing name ownership moving forward

#### Executive Director's Report:

- Updated BOD on departure of Carolyn Hernandez (Marketing & PR manager) at the close of June.
  - Canning will conduct a "soft and quiet" search for thirty days then move to professional search/recruiting firm. There will be no general posting for this position.
- Requested all BOD members attend the Community Awards luncheon (June 22<sup>nd</sup>)

Next BOD Meeting: July 21, 2015 @ Calistoga Spa Hot Springs

Meeting adjourned at – 1:05 PM  
Notes taken by Chris Canning

Action Items submitted by Chris Canning  
\*: Indicates late arrival or early departure impacting vote count variances