



Calistoga Chamber  
of Commerce

**Board Meeting Action Summary**  
February 17, 2015 @ 12:00 PM  
Calistoga Spa Hot Springs

**BOD Attendees:** Sharon Carone, Aphrodite Caserta, Leonard LaBranche, Mike Lennon, Carlene Moore\*, Nancy Putney-Abernathy, Stephen Patel, Jon Seeger, Michael Swanton

**Absent:** Joel Creager, Brian Rios

**Staff:** Chris Canning, Carolyn Denero

**Guest(s):**

**Meeting Called to Order:** 12:04 PM by M. Swanton

**Consent Items:**

- Action Summary January 20, 2014
  - Motioned: Carone      Seconded: Abernathy      Passed: 8-0-0
- Financials January 2015
  - Motioned: Lennon      Seconded: Seeger      Passed: 8-0-0

**Action Items:**

- Received the resignation of BOD member DeTrinidad
- Discussed options for filling vacant BOD seat: appointment, special election or wait until next election (May)
  - BOD agreed to hold vacancy until next BOD election
    - Motioned: Swanton      Seconded: Lennon      Passed: 8-0-0
- Reviewed and approved mid-year budget adjustments
  - Motioned: Moore      Seconded: Carone      Passed: 9-0-0
- Approved staff recommendation to move Community Awards to a luncheon vs. a dinner
  - Primary reasons were to keep cost to attendees down and increase participation
  - Staff will come back with cost estimates at next BOD meeting.
    - Motioned: Moore      Seconded: LaBranche      Passed: 9-0-0
- Discussed next steps and time lines for committee volunteers:
  - BOD Election Nomination Committee
  - Community Awards Nominations Committee
  - Scholarship Review Committee (need confirmation from school on deadlines)

**Committee Reports:**

- N/A

**Executive Director's Report:**

- Presented updates on *Mudder of All Weekends* and *Arts in April*
  - Staff concerned about promotional activity on MOW's race element but will supplement activities
- Reviewed preliminary ticket sale and financials of Winter in the Wineries program
  - Outstanding results but will present final event P&L at next BOD
- Announced departure of David Foster from staff team for personal reasons. Outlined approach for short-term and long-term Welcome Center coverage.

**Next BOD Meeting:** March 17, 2015 @ Calistoga Hot Springs

Meeting adjourned at – 12:54 PM  
Notes taken by Chris Canning

Action Items submitted by Chris Canning  
\*: Indicates late arrival or early departure impacting vote count variances