



Calistoga Chamber  
of Commerce

**Board Meeting Action Summary**  
May 19, 2015 @ 12:00 PM  
Solage Calistoga ~ 755 Silverado Trail

BOD Attendees: Aphrodite Caserta, Joel Creager, Leonard LaBranche, Mike Lennon, Carlene Moore\*, Nancy Putney-Abernathy, Stephen Patel, Brian Rios, Jon Seeger, Michael Swanton

Absent: Sharon Carone

Staff: Chris Canning

Guest(s):

Meeting Called to Order: 12:09 PM by M. Swanton

Consent Items:

- Action Summary April 21, 2015
  - Motioned: Lennon      Seconded: LaBranche      Passed: 9-0-0
- Financials April 2015
  - Motioned: Moore      Seconded: Caserta      Passed: 10-0-0

Action Items:

- Reviewed and ratified 2015 BOD election results.
  - BOD agreed to Jon Seeger's request to be removed from winning election candidate slate.
    - Motioned: Moore      Seconded: Labranche      Passed: 8 -1 (Lennon) -1 (Seeger)
  - BOD agreed to include unsigned ballots in tally as was done by previous BOD's and accepted election results and approved BOD positions and terms as follows: Joel Creager, Clive Richardson, Debbie Greene, Aphrodite Caserta for 3 year terms and Daniel Kaiser for 1 year term
    - Motioned: Moore      Seconded: Abernathy      Passed: 7-0-3 (Creager,Caserta, Seeger)
- BOD members received, reviewed and signed conflict of interest policy forms to be kept on file at Chamber office
- Reviewed 2015-16 draft operating budget from staff for discussion
  - BOD agreed to compensation adjustments suggested by Canning when preparing final budget
  - Final budget will be presented at June BOD meeting for further review, modifications and approval
- Received update on Community Awards nominations from Swanton.
  - Nominations have been sparse. Swanton encouraged BOD to submit more ASAP
  - Nominations committee will meet on May 20<sup>th</sup> for final considerations. BOD will be informed of selections for consideration.

Executive Director's Report:

- Updated BOD on Community Awards and BOD installation Luncheon on June 22<sup>nd</sup> at 11:30 AM at the Calistoga Inn
  - Ticket price will be kept to a maximum of \$50 but targeting at \$40
  - Discussed allocating Circle of Investors free passes categorized differently for capturing true cost

Closed Session: Began at 1:16 PM

- Reviewed and discussed Executive Director evaluation and feedback
  - Canning outlined steps already being taken to address some of the concerns around business programming
  - Canning accepted the evaluation

Next BOD Meeting: June 16, 2015 @ Calistoga Spa Hot Springs

Meeting adjourned at – 1:41 PM  
Notes taken by Chris Canning

Action Items submitted by Chris Canning  
\*: Indicates late arrival or early departure impacting vote count variances